

# KENDRIYA VIDYALAYA SANGATHAN, ERNAKULAM REGION

## CALENDAR OF ACTIVITIES FOR THE ACADEMIC YEAR 2022-23 \*

*Coming together is beginning, staying together is progress and working together is success*

MARCH-2022				
		<b>“Planning is a skill and an art which takes a lifetime to master.”</b>		
	HEAD	WEEK	DATE	ACTIVITY
<b>MAR CH 2022</b>	ACADEMICS	WEEK-1		Session Ending Examination for all classes
		WEEK-5	26.03.22	Declaration of Result / Open Day
			Last Week	Vidyalaya Academic Committee and CMP Meeting
			By 31st March	Result analysis to be sent to Regional Office
		WEEK-1		Collection of option form from the staff for the choice of New/Old tax regime
	ADMIN	WEEK-2		Modification in GPF/NPS Subscription
		WEEK-3		Printing of Student's & Teachers' Diary for the next session
				Institutional Planning for the session 2022-23
				Preparation of working committees for 2022-23
				Preparation of Panel of contractual teachers
		WEEK-4		Distribution of time table to teachers for the session 2022-23
				Allocation of classes /class teacher ship
		WEEK-5	By Last Week	UBI Fee verification for the first quarter of 2022-23
			By 31st March	Stock verification & condemnation to be completed
			To be finalized as per KVS HQ instructions	Admission to Class I as per KVS schedule
				Distribution of APAR proforma for the reporting year ending in March 2022
		WEEK-5	By 31st March	Submission of Vidyalaya Plan to RO
	WEEK-1		03rd March	World Wildlife Day
	CCA	WEEK-2	08th March	International Women's Day
			21st March	World Forest Day

		WEEK-4	22nd March	World Water Day
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APRIL/ MAY 2022					
HEAD	WEEK	DATE	ACTIVITY		
A P R I L & M A Y 20 22	ACADEMICS	WEEK-1		Welcoming and beginning of new academic session	
				Pravesh Utsav - Readiness programme for class I	
				Pravesh Utsav - Readiness programme for class VI	
				Vidya Daan or Exchange of Books- Handing over textbooks/workbooks/ support materials collected from the respective class teachers to the class teachers of the junior classes	
				Know Your Child (KYC)- Knowing the children of the present class from the teachers who have taught them in the previous class	
				Orientation for Contractual Teachers	
				Result analysis of Internal Examination and LATs	
				Action plan for class XII/X based on XI/IX SEE performance	
				Class wise/ Student wise SWOT analysis and Target Fixation	
				Awakened Citizen Programme Module- 1	
				Parents Advocacy Programme - (AEP) Adolescence Education Programme for class VI to X and completion of Module 1	
				Subject Enrichment Activity (SEA-1)	
				Writing of Learner's Diary to start	
				Vidyalaya level CMP activities to get started	
				Identification of slow learners and preparation of Class wise/ Subject wise remedial measures	
				Planning & Preparing for activities of Entry level assessment for class I & II	
				Learners Diary writing/entry(Daily)	
			WEEK-2		Entry level assessment to begin for class I &II and continue for the month
			WEEK-3		Awarding Home work/ assignments/ projects for vacation
					Uploading of Home assignments in Vidyalaya website/Google Classroom/Offline
					Allotment of Multi-disciplinary projects (MDP)
					Monthly Test for Classes X & XII
				To be finalized as per KVS RO instructions	Retest for absentees of SEE & Supplementary exam for classes IX & XI
					Vidyalaya Academic Committee and CMP meeting

ADMIN	WEEK-5		PTA Meeting for classes X and XII
	WEEK-1		Fee collection for I Quarter of 2022-23 through UBI Portal
			Distribution of Students' Diary and Teachers' Diary
			Distribution of split up syllabus- Class wise/ subject wise
			Distribution of Time Table, CCA and Sports Schedule
			Notification of various committees for the session 2022-23
		Planning of M & R works of Building and Furniture	
	WEEK-2		Health Check Up (First Round)
	WEEK-1		Preparation and submission of entries for CBSE Expression Series competition
			Ek Bharat Shreshtha Bharat activities
CCA	WEEK-2	5th April	National Maritime Day
		7th April	World Health Day
		House Division, Club Formation to commence	
		Notification and collection of articles for class magazines	
		INSPIRE- online registration to be completed by June	
		Identification of teachers and students for projects under the various topics of NCSC	
WEEK-3	14th April	Ambedkar Jayanthi	
	WEEK 5		Annual Day – To be decided as per directions from District Administration / State Govt.
SPORTS	WEEK-1		Plan for adventure activities
			Plan for Summer Coaching Camp
	WEEK-5	To be finalized as per KVS RO instructions	Regional level sports (Tentative & to be modified as per KVS HQ Directions)
BS & G	WEEK-4	22nd April	Earth Day
	WEEK-5		Unit formation & allotment of duties
			Enrolment of students
			Registration for PM Shield competition
<b>SUMMER VACATION</b>			

		JUNE-2022		
<b>JUN E 2022</b>		<b>“There are dreamers and there are planners; the planners make their dreams come true.”</b>		
	<b>HEAD</b>	<b>WEEK</b>	<b>DATE</b>	<b>ACTIVITY</b>
	<b>ACADEMICS</b>	<b>WEEK-1</b>		Readiness programme for class I & VI to be completed
				Subject enrichment activity (SEA-2)
				Evaluation of Holiday homework & assigning grades
				Awakened Citizen Programme Module- 2 & 3
				Adolescence Education Programme for class VI to X and completion of Module 2 &3
				Learners Diary writing/entry(Daily)
		<b>WEEK-2</b>		THARUNOTSAV- bridge course for pre-11th students
		<b>WEEK-4</b>		Classes for Class XI to begin (Subject to declaration of CBSE results)
				Monthly test for Class X & XII
		<b>WEEK-5</b>	21 <sup>ST</sup> - 30 <sup>th</sup>	Vidyalaya Academic Committee and CMP meeting
				Planning of remedial measures
				Review of Multi-disciplinary projects
				Cluster level CMP-1
	<b>ADMIN</b>	<b>WEEK-5</b>		Verification of student’s data in UBI Portal for second quarter of 2022-23
				Submission of all due Quarterly Reports <ul style="list-style-type: none"> <li>· School fund, VVN &amp; contribution to Regional VVN Fund</li> <li>· Contribution to Regional Sports Control Board, BS &amp; Fund</li> <li>· Rajbhasha Hindi (Timahi Report)</li> <li>· Enrolment Position &amp; Progress Report CMP</li> <li>· Progress Report ICT &amp; IT Returns</li> </ul>
<b>CCA</b>	<b>WEEK-1</b>		Ek Bharat Shreshtha Bharat Activities	

			Preparation and submission of entries for CBSE Expression series competition.
		5th June	World Environment Day
		8th June	World Oceans Day
	WEEK-2		House formation & Club formation to be completed (including Class XI)
			House meeting & Club meeting to elect Office bearers
			Formation of Student Council
			Notification & collection of articles for Vidyalaya Patrika
			Student Council- Investiture Ceremony
			Issue of Identity cards & badges
	WEEK-3		Planning for Haritha & Swatchtha Vidyalaya Activities & registration for green audit programme
		12 <sup>th</sup> June	Anti-Child labour Day
	WEEK-4	14 <sup>th</sup> June	World Blood Donor Day
		21 <sup>st</sup> June	International Yoga Day/ World Music Day
	WEEK-5		Preparation of Class magazine to start
	SPORTS		Preparation for National Sports Meet
			Investiture of New Entrants -Unit Level
			Adventure activities- K V level
	BS & G		Basic/Advance training for scout masters/guide captain/cub masters/flock leaders
			Unit Leaders Meet - Division Level
	WEEK-4		

		JULY 2022		
<b>JUL Y 202 2</b>		<b>Growth doesn't come with a single action. It is the consequence of persistence, courage and hard work</b>		
	<b>HEAD</b>	<b>WEEK</b>	<b>DATE</b>	<b>ACTIVITY</b>
	ACADEMICS	WEEK-1		Parents' meeting for Classes X & XII
				Review of remedial measures for Classes X & XII
				Subject enrichment activities (SEA-3)
				Learners Diary writing/entry(Daily)
		WEEK-3		Registration and admission to Class XI
				Awakened citizen programme Module-4 & 5
				Periodic Test 1 for Classes III to XI
		WEEK-4		Monthly test for Classes X & XII
	WEEK-5		Review of multi-disciplinary projects	
	ADMIN	WEEK-1		Fee collection for 2nd quarter of the session 2022-23
				Annual Budget Planning
	CCA	WEEK-1		Vanamahotsava
				Preparation and submission of entries for CBSE Expression series competition.
				Ek Bharat Shreshtha Bharat Activities
				Adolescence Education Programme for class VI to X (Module 4 & 5)
		WEEK-2	11th July	World population Day
		WEEK-3		INSPIRE'-KVS National level
			To be finalized as per KVS HQ instructions	Vidyalaya level Social Science Exhibition
		WEEK-4	July 26th	Kargil victory Day (Vijay Diwas)
			July 28th	World nature conservation Day/Hepatitis Day
July 31st			Munshi Premchand's Birth anniversary	
			Cluster level Social Science Exhibition to be completed	
			Vidyalaya Patrika to be ready for printing	
SPORTS		WEEK-4	To be finalized as per KVS HQ instructions	National Level Sports Meet

	BS & G	WEEK-2	15th July	Pre-Rajyapuraskar/Rajya Puruskar Testing cum Selection Camp- Divisional/Zonal Level
		WEEK-5		Submission of PM shield log book- Vidyalaya Level
			T.S. Testing Camp (District Level)	
			OYMS Online Youth Membership System Registration/updation work	

		AUGUST 2022		
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	<b>HEAD</b>	<b>WEEK</b>	<b>DATE</b>	<b>ACTIVITY</b>
	<b>ACADEMICS</b>	WEEK-1		Subject enrichment activities (SEA-4)
				Awakened citizen programme Module - 6 & 7
				Learners Diary writing/entry(Daily)
		WEEK-2		Adolescence Education Programme for class VI to X (Module 6 & 7 )
				Monthly test for Class X & XII
		WEEK-3		Remedial classes for non-board classes to begin
			WEEK-4	
				Review of multi-disciplinary projects
		Vidyalaya Academic Committee Meeting and CMP meeting		
	<b>ADMIN</b>	WEEK-1		VMC Meeting-1
				Parents' meeting for Classes XII & X
		WEEK-4		Orientation for teachers for NCSC-2022
	<b>CCA</b>	WEEK-1	06th August	Hiroshima Day
				Preparation and submission of entries for CBSE Expression series competition.
				Ek Bharat Shreshtha Bharat Activities
		WEEK-2	09th August	Quit India Day/Nagasaki Day
			WEEK-3	15th August
		16th to 31st		Celebration of Sanskrit week
WEEK-4		21st August	World senior citizen day	
			Release of manuscript magazines	
		To be finalized as per KVS	Social Science Exhibition (Regional Level)	

			HQ instructions	
			To be finalized as per KVS HQ instructions	Youth Parliament (Regional Level)
	BS & G	WEEK-2		Group Registration to be completed. Flock Leaders Meet -Divisional Level
		WEEK-3	20th August	Sadbhavana Diwas

SEPTEMBER -2022				
S E P T E M B E R - 20 22		"A goal without a plan is just a wish."		
	<b>HEAD</b>	<b>WEEK</b>	<b>DATE</b>	<b>ACTIVITY</b>
	ACADEMICS	WEEK-1		Remedial classes to continue
				Subject enrichment activities (SEA-5)
				Learners Diary writing/entry(Daily)
		WEEK-2		Completion of syllabus and revision for Half Yearly
				Adolescence Education Programme for class VI to X (Module 8 & 9)
				Awakened citizen programme Module- 8 & 9
		WEEK-3		Monthly Test for Classes X & XII
				Periodic test-II for classes III to IX
			WEEK-5	
				To be finalized as per KVS RO instructions
				Cluster Level CMP Meeting-2
				Review of Multi-disciplinary projects
				Vidyalaya Academic Meeting & CMP Meeting
	ADMIN	WEEK-5		Verification of student's data in UBI Portal for third quarter of the session 2022-23
				Submission of all due Quarterly Reports · School fund, VVN & contribution to Regional VVN Fund · Contribution to Regional Sports



				Control Board, BS & Fund · Rajbhasha Hindi(Timahi Report) · Enrolment Position & Progress Report CMP · Progress Report ICT & IT Returns
CCA	WEEK-1			Preparation and submission of entries for CBSE Expression series competition.
				Ek Bharat Shreshtha Bharat Activities
				Learners Diary writing/entry(Daily)
	WEEK-2	05th September		Teacher's Day
		08th September		World Literacy Day
	WEEK-3	11th September		World First Aid Day
		14th-28th September		Observance of Hindi Pakhwada
		15th September		International Democracy Day
		16th September		World Ozone Day
	WEEK-4	21st Septemeber		International Day of Peace
	WEEK-5	27th September		World Tourism Day
		To be finalised as per KVS RO instructions		Junior Mathematics Olympiad
	BS & G	WEEK-5		Annual Registration (Subscription) - Unit Level/Divisional Level

## OCTOBER -2022

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<b>O C T O B E R  - 2 0 2 2</b>	<b>ACADEMICS</b>	<b>WEEK-1</b>		Subject enrichment activities (SEA-6)
				Awakened Citizen Programme Module- 10
				Learners Diary writing/entry(Daily)
		<b>WEEK-3</b>		First term ending Examination for Classes III to VIII for the syllabus completed till the 30th of September
				Periodic test II for classes IX and X for the syllabus completed till the 30th of September.
				Half Yearly Exam for Classes X and XII
				Awakened Citizen Programme module up to 10 to completed
			Holiday Homework	
			Review of multi-disciplinary projects	
		<b>ADMIN</b>	<b>WEEK-1</b>	
	<b>CCA</b>	<b>WEEK-1</b>	1st October	International Day of the aged
				Gandhi Jayanthi Celebration/International Day of Non violence/ All faith prayer & Swatch Vidyalaya Programme week
			2nd October	in connection with Gandhi Jayanti
			4th October	Animal Welfare Day
			Ek Bharat Shreshtha Bharat Activities	
		<b>WEEK-2</b>	10th October	National Post office Day/World mental health day
				Preparation and submission of entries for CBSE Expression series competition.

				Submission of entries for Haritha Vidyalaya & Swatch Vidyalaya as per instructions from RO Ernakulam	
		WEEK-3	16th October	World Food Day	
				NCSC (Regional Level)	
				Social Science Exhibition (National Level)	
				Vigilance awareness week & Energy conservation week	
	CMP	WEEK-2		Grandparents Day	
		WEEK-3		Mini Sports Meet (Primary Classes)	
	BS & G	WEEK-2		Pre-Rastrapathi training cum Selection Camp - Divisional Level	
	<b>AUTUMN BREAK</b>				

<b>NOVEMBER, 2022</b>				
<b>“An hour of planning can save you 10 hours of doing.”</b>				
<b>N O V E M B E R , 2 0 2 2</b>	ACADEMICS	WEEK-1		Subject enrichment activities (SEA-7)
				Awakened Citizen Programme Module 11 & 12
				Learners Diary writing/entry(Daily)
		WEEK-2		Half yearly Exam for XI
		WEEK-3	16th November	Completion of syllabus for Classe X & XII
				Education tour to start
	WEEK-5		Review of multi-disciplinary projects	
			Vidyalaya Academic Meeting & CMP	
	ADMIN	WEEK-1		Collection of 12 BB Income tax form from staff for claiming tax deduction.
	CCA	WEEK-1		Adolescence Education Programme (Module 11-12 )
				Ek Bharat Shreshtha Bharat Activities
				Preparation and submission of entries for CBSE Expression series competition.
		WEEK-2		NCSC State Level Congress
		WEEK-3	11th November	National Education Day
			14th November	Children's Day/ World Diabetes Day
			14th November	Celebration of Bal Diwas
	14th-20th November	National Book Week		

		November 19th-26th	National Integration week/ Communal Harmony week
		WEEK-4	26th November
		WEEK-5	Before 30th
			Constitution Day
			Science Exhibition (KVS National Level)
	CMP	WEEK-5	Before 30th
			Community Lunch
		WEEK-2	7th November
			BS&G Foundation day
	BS & G	WEEK-5	Before 30th
			Food Fest/Khari Kamai - Unit Level

## DECEMBER, 2022

**“An hour of planning can save you 10 hours of doing.”**

<b>D E C E M B E R  , 2 0 2 2</b>	<b>ACADEMICS</b>			Subject enrichment activities (SEA-8)
		WEEK-1		Awakened Citizen Programme Module 13 & 14
				Learners Diary writing/entry(Daily)
		WEEK-2		First Pre-board for Classes X & XII
				Adolescence Education programme (Module 13&14)
				Pre-board result analysis and follow up
				PTA meeting
				Review of Pre-board result at Regional level
		WEEK-4		Review of multi-disciplinary projects
			<b>ADMIN</b>	WEEK-1

			<ul style="list-style-type: none"> <li>Submission of all due Quarterly Reports</li> <li>· School fund, VVN &amp; contribution to Regional VVN Fund</li> <li>· Contribution to Regional Sports Control Board, BS &amp; Fund</li> <li>· Rajbhasha Hindi(Timahi Report)</li> <li>· Enrolment Position &amp; Progress Report CMP</li> <li>· Progress Report ICT &amp; IT Returns</li> </ul>
	WEEK-5		Verification of student's data in UBI Portal for the fourth quarter of the session 2022-23
CCA	WEEK-1	1st December	World AIDS day
		3rd December	International day of persons with disabilities
			Science Exhibition (National level)
			Ek Bharat Shresht Bharat Activities
	WEEK-2	7th December	National Flag day
		9th December	International anti-corruption day
		10th December	Human Rights Day
	WEEK-3	11th December	UNICEF Day
		14th December	National Energy Conservation Day
		15th December	KVS Foundation Day
	WEEK-4	By December 19th	Preparation and submission of entries for CBSE Expression series competition
		22nd December	National Mathematics Day
	WEEK-5		NCSC (National level) To be finalized as per KVS HQ & DST instructions
	SPORTS		Annual Sports Meet
	BS & G	WEEK-3	
WEEK-5		As per BS & G, HQ schedule	Hiking and trekking- Vidyalaya level

		As per BS & G, HQ schedule	Cubs & Bulbuls Utsav- Cluster level
		As per BS & G, HQ schedule	Divisional rally/ KVS mini Jamboree-Divisional level
		As per BS & G, HQ schedule	Annual three days camp
<b>WINTER BREAK</b>			

<b>JANUARY, 2023</b>				
	<b>“Plans are nothing; planning is everything.”</b>			
<b>J A N U A R Y 2 0 2 3</b>	<b>ACADEMICS</b>	<b>WEEK-1</b>		Adolescence Education programme (Module 15)
				Cluster level CMP Meeting-II
				Second Pre-board for Classes X & XII
				Awakened Citizen Programme Module-15 & 16
				Subject enrichment activities (SEA-9)
			Learners Diary writing/entry(Daily)	
		<b>WEEK-2</b>		Periodic Test III (for Classes III to VIII, IX and XI)
		<b>WEEK-3</b>		Result analysis and Review of PB II
				Completion and submission of multi-disciplinary projects
			<b>Last week</b>	PTA Meeting
		<b>Last week</b>	Vidyalaya Academic Committee Meeting	
		<b>Last week</b>	ACP Module-16	
	<b>ADMIN</b>	<b>WEEK-1</b>		Fee collection for the fourth quarter of the session 2022-23
			Health Checkup (second round)	
<b>WEEK-3</b>			Filing of immovable property return	
<b>CCA</b>	<b>WEEK-1</b>		Preparation and submission of entries for CBSE Expression series competition	
			Kishor Vaigyanik Sammelan (NCSC)	



			EBSB activities	
			Preparation and submission of entries for CBSE Expression series competition	
			Exhibition of TLM, Art & Craft, Drawing & Painting	
	SPORTS	WEEK-1	Cluster and Regional Sports Meet	
	S/G/C/B	WEEK-1	Publication of Pathrika / BS & G Newsletter	
			22nd February	Selection of Divisional Award for meritorious service of one SM/GC/CM/FL- Divisional level
			22nd February	Thinking day celebrations - All Faith Prayer
		WEEK-4	By 25th	Triteeya charan and Swarna Pankh testing camp for Cubs & Bulbuls
		WEEK-5		Adventurous Activities - Unit Level

### MARCH, 2023

<b>The only way to achieve the impossible is to believe it is possible.</b>				
<b>M A R C H  , 2 0 2 3</b>	<b>ACADEMICS</b>	WEEK-1		Session Ending Examination for all classes
				Learners Diary writing/entry(Daily)
			To be finalized as per KVS RO instructions	Declaration of Result / Open Day
			Last Week	Vidyalaya Academic Committee and CMP Meeting
		WEEK-5	By 31st March	Result analysis to be sent to Regional Office
	<b>ADMIN</b>	WEEK-1		Collection of option form from the staff for the choice of New/Old tax regime
		WEEK-2		Modification in GPF/NPS Subscription
				Printing of Student's & Teachers' Diary for the next session
				Institutional Planning for the session 2023-24
				Preparation of working committees for 2023-24
				Distribution of time table to teachers for the session 2023-24
				Allocation of classes /class teacher ship
				Distribution of APAR proforma for the reporting year ending in March 2023
	WEEK-3		Preparation of Panel of contractual teachers	



			By Last Week	UBI Fee verification for the first quarter of 2023-24
			By 31st March	Stock verification & condemnation to be completed
			To be finalized as per KVS HQ instructions	Admission to Class I as per KVS schedule
		WEEK-5	By 31st March	Submission of Vidyalaya Plan to RO
		WEEK-1	03rd March	World Wildlife Day
		WEEK-2	08th March	International Women's Day
			21st March	World Forest Day
CCA		WEEK-4	22nd March	World Water Day

\*Note :- The calendar of activities is subjected to changes prescribed by KVS from time to time.